

DIVISION OF STUDENT AFFAIRS

Mission

Placing students at the center of their educational experience, the Division of Student Affairs supports and enhances learning and the University community through quality co-curricular programs, activities, facilities, and services.

Vice President for Student Affairs

Bell Tower Building, Office 2560 & 2565
(805) 437-8536
Fax: (805) 437-8549
<http://www.csuci.edu/studentaffairs/offofvp.htm>

The purpose of the Vice President for Student Affairs office is to recommend policies and procedures that will ensure a coordinated delivery and assessment system of student programs and services throughout the Division of Student Affairs (DSA), which includes Enrollment Services, Student Life, Housing and Residential Education and Associated Students Inc. This includes a comprehensive clearing system which tracks and reports budgets and expenditures; implements or manages special projects; produces and distributes internal and external student communication; and hires, trains and provides staff development for the DSA. The Vice President for Student Affairs office, in its support of the educational mission of the institution, also provides co-curricular education initiatives while coordinating program assessment and evaluation for all units within the Division.

Assessment and Co-curricular Education

The Division of Student Affairs ensures that programs, services and activities result in relevant and quality outcomes for students. The Assessment and Co-curricular Education program in the Vice President's office was created to coordinate the Division of Student Affairs' assessment efforts as it delivers on its promises to students.

Under the direction of the vice president for Student Affairs and the assistant vice president for Student Affairs, Assessment and Co-curricular Education is responsible for the administration and oversight of the Division of Student Affairs' program assessment and evaluation and student learning and development. The assistant vice president works closely with each department within the Division to help translate student needs and expectations into positive outcomes for students. In collaboration with program staff and administrators, appropriate assessment methods are identified and put into action; as a result, program staff, as well as our students, are able to judge how well we are meeting the needs and expectations of students. The assistant vice president also works in partnership with members of the Division of Academic Affairs to develop co-curricular programs and projects that lead to successful student learning outcomes.

Facilities and Operations

Facilities and Operations assists with the planning, construction, renovation, operation and maintenance of general fund and auxiliary funded buildings within Student Affairs.

Fiscal Management (Budget)

Fiscal Management (Budget) is responsible for maximizing the effective use of University resources through the coordination and oversight of all facets of the Division's operating budget, striving for continuous improvement in the budgeting process and optimizing the quality of informational resources available to Division administrators and departmental managers.

Special Projects

Special Projects collaborates with student leaders and the campus community to facilitate the creation and implementation of new traditions and esprit de corps at CSU Channel Islands (CI) via internal and external communication pieces. Examples include *The Nautical* yearbook, school rings and the senior class gift, all of which engage students from across academic disciplines as well as staff and faculty from across campus to create co-curricular programs. Projects also include: developing programs that bridge gaps in campus services, such as Grad Fest; coordinating the production and ordering of imprinted products and promotional materials and collateral; and coordinating the production of the Division newsletter.

Staff Resources

Staff Resources provides expertise and guidance for classification review requests, recruitment and selection of new employees including student assistants and paraprofessional staff, performance appraisals, position description development and separation of staff from the Division/University.

Staff Training and Development

Staff Training and Development nurtures, inspires and supports individual staff and paraprofessionals within the division and provides new employee orientation, staff recognition and reward programs and resources for personal and professional development.

Student Communication

Student Communication provides design and graphic support by developing cost effective, graphically aesthetic and timely printed material for the Division. It is responsible for creating and implementing communication strategies; assisting with writing, editing and design services to develop promotional publications for the recruitment of students, promotion of events and activities, and the description of the services offered within our Division to our constituents; and processing requests for internal correspondence to students via Dolphin emails.

Associated Students Inc.

Student Union

(805) 437-2622
 Fax: (805) 437-8529
<http://asi.csuci.edu/>

Associated Students Inc. (ASI) is a direct report to the vice president for Student Affairs and governed by the ASI Board, which is comprised of students, administrators, faculty and a member of the community. Various programs, services, support, and the day to day functions of ASI are overseen by the ASI executive director and the budget analyst and facility specialist. All registered students are members of Associated Students Inc. ASI and pay both an associated student fee and a student body center fee as part of their registration. ASI is the umbrella organization for Student Government, Student Programming Board, the *CI View* student newspaper, and *The Nautical* yearbook.

Student Government (SG) is comprised of elected student leaders including a president, vice president, senate members, and at large board members. Student Government sets policy, provides student service programs, contributes input on University policies, and recommends students to serve on University advisory boards.

The Student Programming Board (SPB) is a select group of students who assist in the creation of activities and events on the CI campus. Their purpose is to plan, promote and produce a variety of student centered programs that are social, educational and cultural.

The *CI View* student newspaper is written by and for students and is a forum for discussion of current topics as well as campus issues and events.

The Nautical yearbook provides the campus community with a journalistically sound annual publication that is a culmination of the past academic year.

Student Union

Telephone: (805) 437-8932
 Fax: (805) 437-2793

In 2006, CI students passed a referendum to fund the design, construction and operation of the new Student Union. The 23,000 square foot Student Union includes a large programmable area for student events and live entertainment; a dining center including a coffee shop, pizzeria, sandwich deli and salad bar; lounges for informal gatherings; a game room with high-definition TVs, pool tables and computer gaming systems; and ASI offices for Student Government, Student Programming Board, *The Nautical* Yearbook, and the *CI View* student newspaper. The Student Union also includes the "tree house" courtyard for outdoor events and gatherings for the entire campus community.

Housing and Residential Education

Santa Cruz Village, Building E, Room 153
 (805) 437-2733
student.housing@csuci.edu
<http://www.csuci.edu/housing>

CI is a very special place and students get the best of what our campus has to offer by living right in the center of it all on campus in Anacapa or Santa Cruz Village! In addition to some of the newest and best student residential facilities available, we offer a complete program with trained staff to support student success, relationship development, and full engagement in the CI educational experience.

Rooted in the Dimensions of Development, the Residential Education team creates programs and events that encourage resident interaction, social growth, and personal development. We encourage all residents to join in the planning of events and provide many opportunities to do so. Students can participate in the leadership of their community by participating in/as one or more of the following: The Pod Squad, Resident Assistant, Program Assistant, Desk Assistant, Residence Hall Association, and Judicial Board. Participating in leadership programs and activities enhances student engagement and learning.

On-campus living at CI is unique in concept and design. To maintain the architectural integrity of the campus, each residential complex has been designed to reflect the Spanish style architecture of the original buildings on campus that date back to the 1930s. Unlike traditional campus housing, the University has constructed living arrangements that are tailored for today's academic minded student who wants a quality living-learning experience. There are two distinctly different villages offering an array of amenities to enhance the student's University experience. As an added benefit, students living in either Village have full access to common area amenities in both Villages.

Santa Cruz Village

As the University's second phase of student housing, Santa Cruz Village (SCV) opened in fall 2007 and is home to 460 freshmen. SCV is comprised of two-bedroom, one-bathroom, furnished semi-suites shared by four students. A limited number of single rooms are also available. Each suite has a storage area for items such as a personal microwave, refrigerator and food storage. SCV has excellent activity and co-curricular space for students such as a television lounge, two game rooms, an exercise room, ballet and art studios, sound resistant practice rooms, and study and computer lounges. Each student room has cable TV and wireless Internet access. Students in SCV enjoy most meals at Islands Café but also have access to Student Union and University Glen eateries. There are also common area kitchens for times when they would like to cook for themselves.

Records and Registration

Enrollment Center

Sage Hall, First Floor, Office 1020
(805) 437-8500
Fax: (805) 437-8509
<http://www.csuci.edu/students/registrationrec.htm>

The Records and Registration office maintains timely and accurate records on enrollment, and the academic progress and accomplishments of its students, while maintaining the privacy and security of those records.

Registration

Registration activities for new and continuing students include eligibility for registration and assignment of registration appointments. Students enroll via the Internet at myCI (<https://myci.csuci.edu>). Assistance in registering for classes is available on the Records and Registration Web page located at www.csuci.edu.

Graduation

Verification of degree requirements is a function of the Records and Registration office. Students must file for graduation for the term in which they will have completed all requirements. Application for graduation must be made by the published deadline.

Veterans Affairs

CI supports the California Veterans Education Opportunities Partnership (VEOP). Students who are eligible for benefits as a veteran, dependent or reservist should contact the V.A. specialist in the Enrollment Center for assistance in applying for educational benefits and education certification. Required paperwork must be completed each semester.

Student Life

Bell Tower Building, Office 1858
(805) 437-8511
Fax: (805) 437-3211
<http://www.csuci.edu/students/stuservice.htm>

Purpose

Student Life co-curricular programs and services provide learning opportunities that inspire intellectual, personal and civic growth for leadership in a diverse and complex world.

Introduction

Student Life programs and services include: Student Leadership Programs, Career Development Services, Personal Counseling and Student Health Services, Disability Resource Programs, Multicultural Programs, New Student, Orientation and Transition Programs, Outreach and Student Success Programs, and judicial programs and services.

Student Life co-curricular programs, which support the educational mission of the University, are administered through the following offices: the Dean of Students office, Access, Orientation and Transition (AOT), and Leadership, Career and Health (LCH).

Dean of Students

Bell Tower Building, Office 1802
(805) 437-8512
Fax: (805) 437-8529

The Dean of Students' office serves a central role in student learning and development at CI, while advancing the University's mission by fostering academic and social networks through which students develop as intentional learners and global citizens. The Dean of Students' office creates opportunities to involve students, faculty and staff in diverse learning communities and provides a critical support structure for enriching the overall student experience.

Judicial Affairs

Bell Tower Building, Office 1802
Dean of Students office
(805) 437-3332
Fax: (805) 437-8529
<http://www.csuci.edu/studentlife/judicial.htm>

The Judicial Affairs office develops, disseminates, interprets, and enforces campus regulations; protects the relevant legal rights of students; addresses student behavioral problems in an effective and educational manner; facilitates and encourages respect for campus governance; and provides learning experiences for students who participate in the operations of the judicial system.

The purpose of Judicial Affairs involves: providing a fair process for accountability of student conduct; promoting the development of individual integrity; protecting the rights of members of the campus community; upholding the rules, regulations and integrity of the University; providing learning opportunities for students who participate in the student judicial process; and providing personal accountability.

Access, Orientation and Transition

The purpose of Access, Orientation and Transition (AOT) is to create educational opportunities that promote and foster respect and understanding among all individuals and cultures. The various programs within facilitate a welcoming and safe environment for students to learn and develop while offering services and resources that create equal access to education. Programs and services include: Disability Resource Programs; Educational Opportunity Program (EOP); Multicultural Programs; New Student, Orientation and Transition Programs; University Outreach and Student Success Programs; and Educational Talent Search.

Educational Access Center
Bell Tower Building 1541
(805) 437-3331
Fax: (805) 437-8529
(V/TTY): (805) 437-3331
accommodations@csuci.edu
<http://www.csuci.edu/drj>
Hours: Monday through Thursday, 8:00 a.m. – 5:30 p.m.
Friday, 8:00 a.m. – 5:00 p.m.

Anacapa Village

Reserved primarily for sophomores and upper-division students, Anacapa Village (AV) is comprised of 87 four-bedroom, two-bathroom apartments. These apartments are shared by four students, so each student has the privacy of their own bedroom. Each apartment is fully furnished and includes living and dining room furniture. AV also has a variety of common areas where students may relax or study. This Village is home to our swimming pool and hot tub, a regular gathering area for students. AV also has study rooms and the Anacapa Commons, which is a large activity and television lounge.

Off-campus housing information is available online at <http://csuci.och101.com/>. Listings of apartments and rooms for rent are on this site. Questions about off-campus housing should be directed to the Leadership, Career and Health office at (805) 437-8511.

Enrollment Services

Enrollment Center

Sage Hall, First Floor, Office 1020

Telephone: (805) 437-8500

Fax: (805) 437-8509

<http://www.csuci.edu/students/enrollserv.htm>

Enrollment Services includes the Enrollment Center, Admissions and Recruitment, Financial Aid, and Records and Registration. Student questions concerning admission, graduation, degree audit, scholarships, federal work study, veterans' benefits, and California residency eligibility may be answered in the Enrollment Center.

Dean of Enrollment

The purpose of the Dean of Enrollment's office is to coordinate a wide range of campus initiatives relative to student access, retention and success. Working closely with both Student and Academic Affairs, the office seeks to develop, implement and assess policies, processes and comprehensive programs that support students and the mission of the University.

Admissions and Recruitment**Admissions**

Enrollment Center

Sage Hall, First Floor, Office 1020

(805) 437-8500

Fax: (805) 437-8509

admissions@csuci.edu

<http://www.csuci.edu/admissions>

The Admissions office accepts and processes admission applications for both undergraduate and post-baccalaureate programs. Eligibility for admission to CI is governed by Title 5 of the California Code of Regulations and is addressed previously in this catalog.

Recruitment

Enrollment Center

Sage Hall, First Floor, Office 1044

(805) 437-8520 or (805) 437-CSCI (2724)

Fax: (805) 437-8519

prospective.student@csuci.edu

<http://www.csuci.edu/students/studentrecruitment>

The Recruitment office develops and maintains positive relationships to recruit, enroll and retain a qualified and diverse undergraduate and graduate student body. Recruitment activities include college fairs, campus tours, and presentations to local high schools, community colleges and community organizations. Recruitment counselors are available to assist prospective students in understanding the requirements necessary to obtain admission to CI. We offer the following services:

- Campus tours are offered Monday through Friday at 11:00 a.m. Weekend tours are available at noon on the first Saturday of every month, excluding holiday weekends. A visit to our campus provides an opportunity for prospective students to view the campus and familiarize themselves with the various resources the University has to offer.
- Group campus visits are designed to provide high school and college students the opportunity to learn about how CI can fit into their higher education plans. Group campus visits are available only by appointment and are limited to a maximum of 60 students.

Prospective students are invited to become a *Dolphin VIP*, which will allow them to create a customized Web page where they can receive up-to-date information about CI, including their selected academic majors, admissions requirements, deadline reminders, and invitations to campus events. After applying, applicants can track their admissions file status. Visit www.csuci.edu/goCSUCI to establish a *Dolphin VIP* account.

Financial Aid**Enrollment Center**

Sage Hall, First Floor, Office 1020

(805) 437-8530

Fax: (805) 437-8509

financial.aid@csuci.edu

<http://www.csuci.edu/financialaid>

The Financial Aid office assists students in obtaining financial aid resources to meet their educational costs. Students interested in financial aid must complete a Free Application for Federal Student Aid (FAFSA) through the online application at www.fafsa.ed.gov. A variety of financial aid resources are available to students, including grants, loans, federal work study, and scholarships. After students have completed and submitted the FAFSA, they may be considered for a variety of grants, loans and scholarships. For a complete listing, please refer to the financial aid section of this catalog.

CI values student diversity and is committed to providing equal access and opportunity to all educational programs and events. Disability Resource Programs serves as a liaison to students, CSU academic departments and the campus community to ensure that our University is accessible to all qualified students with various disabilities including, but not limited to, physical, learning and psychological.

Reasonable accommodations and services are provided to students who choose to self-identify and are determined by disability verification and consultation with the student. Services and accommodations are also governed under section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, state requirements, and CSU and CI policies. Please contact Disability Resource Programs or visit the website at <http://www.csuci.edu> regarding required documentation and policies.

To be eligible to receive services, students must meet with the disabilities counselor for intake and disability verification. It is the responsibility of the student to contact Disability Resource Programs each semester for which they are requesting accommodations, even if the same service/accommodation was provided the previous semester. The following services and accommodations are provided in a respectful and confidential manner that promotes independence, self-advocacy and accountability:

- Disability management counseling
- Computer lab with assistive software
- Test proctoring and extended test time
- Scribes for examinations
- Alternate format services
- Note-takers or taped lectures
- Readers/books on tape
- Sign language interpreters
- Realtime captioning
- Priority registration
- Campus and community resources

For more information, please contact Disability Resource Programs by calling (805) 437-3331 or visiting our website at <http://www.csuci.edu>.

Computers for Visually Impaired Users

Several computers throughout the campus are equipped with screen reading software and are available to visually impaired students or members of the public for use in the following locations: Admissions and Recruitment, the Educational Access Center, Human Resources Programs, Information Technology lab rooms 1958 and 1972, the Broome Library, and the Learning Resource Center.

Note: If you are an employee of the University or a campus visitor with a disability requesting accessibility information, please contact the associate vice president of Human Resources Programs at (805) 437-8490.

Educational Opportunity Program

Educational Opportunity Program Center
Bell Tower East, Room 1808
(805) 437-8515
Fax: (805) 437-3211
<http://www.csuci.edu/eop>

The Educational Opportunity Program (EOP) is designed to improve access and retention of low-income and educationally disadvantaged students by providing active and targeted support aimed at increasing academic accomplishment and individual empowerment. The ultimate goal is to provide incoming students from disadvantaged backgrounds with the tools that will help them succeed in college and ultimately graduate from CI.

Student preparation and retention programs such as the Educational Opportunity Program provide the information necessary for students to learn about higher education opportunities and assist them in qualifying for and gaining access to the program that meets their educational, vocational and social goals. Programs that provide retention services ensure that support services will be available to students as they progress in their baccalaureate studies.

Educational Talent Search

Bell Tower East, Room 1852
(805) 437-3172
Fax: (805) 437-3211
<http://www.csuci.edu/ets>

The Educational Talent Search (ETS) program at CI has been helping low-income and potential first-generation students successfully graduate from secondary school and enroll in post-secondary education since 2006. Serving 600 students in Ventura County in nine local middle and high schools, ETS seeks to provide students with academic/career/social workshops, college tours, cultural events as well as scholarships and financial aid assistance.

The following goals guide the work of the ETS staff:

- Identify, recruit and select participants who have the potential to succeed in completing high school or GED programs, as well as post-secondary education
- Familiarize participants with the college selection, admissions and financial aid processes
- Assess and guide participants' interests in professional careers
- Provide experiences that will enhance participants' intellectual, cultural, social and personal development
- Motivate participants to maximize their academic and personal potential

Educational Talent Search (ETS) is a free, federally funded TRIO grant program housed at CI. Grant funds are received through the U.S. Department of Education.

Multicultural Programs

Multicultural and Women's & Gender Student Center
Bell Tower Building 1805
(805) 437-8407
Fax: (805) 437-3211
Mwg.center@csuci.edu
<http://www.csuci.edu/multicultural>
Hours: Monday through Friday, 9:00 a.m. – 5:00 p.m.

The purpose of Multicultural Programs is to educate students on issues of diversity and equality, advocate for under-represented groups on campus, affirm and celebrate the unique heritage of our students, promote awareness, understanding, and appreciation for all peoples and cultures, be a uniting force on campus, and foster an environment that is emotionally, mentally, physically, and spiritually safe and beneficial to all areas of student life and development.

The aim of Multicultural Programs is to be more proactive than reactive by encouraging collaboration and dialogue between students, faculty, staff, and administrators of diverse backgrounds, and by being a forum through which people can communicate, voice their concerns, and learn from one another.

New Student, Orientation and Transition Programs

New Student Center
Bell Tower Building 1548
(805) 437-3160
Fax: (805) 437-3211
orientation@csuci.edu
<http://www.csuci.edu/nsotp>
Hours: Monday through Friday, 8:00 a.m. – 5:00 p.m.

New Student, Orientation and Transition Programs (NSOTP) supports University recruitment and retention initiatives by coordinating events, activities and services that integrate new students holistically (socially and academically) into the CI community. NSOTP consists of three programmatic elements: Island View Orientation, the New Student Center and Transition Programs.

Island View Orientation

Island View Orientation prepares students for a successful transition to the University and is offered to incoming freshmen and transfer students prior to the start of the fall and spring semesters. This program informs students about academic requirements, campus expectations, student life, student support services, and co-curricular involvement opportunities. Freshman orientation assists students with the initial advising and registration process. Transfer students are strongly encouraged to attend Island View Orientation. Attendance for freshmen is mandatory.

New Student Center

The New Student Center (NSC) is located in the Bell Tower in room 1548, a prominent, welcoming and commuter accessible location for new students to gather, connect with each other and peer mentors, and receive information about campus services and programs. The NSC is staffed by trained peer mentors who seek to make both individual connections with students as well

as facilitate small group interaction. Peer Mentors plan social events to attract students into the NSC, facilitate a connection between themselves and their mentors and facilitate peer group interaction. Peer mentors also plan curricular events such as speech practice sessions and group study sessions to assist with the transition into CI's academic life. After all, the better a student does academically the more likely he/she is to stay in school. Ishitani and Desjardins (2002) found that as a student's grade point average increased, the likeliness for drop-out decreased.

Transition Programs

Transition Programs consists of a series of large and small scale events designed to assist with a student's transition into the University. These events include block parties, the Ask Me Campaign, Be a Part from the Start, the Welcome Celebration, and Family Weekend.

University Outreach

University Outreach Center
Bell Tower East, Room 1769
(805) 437-3155
Fax: (805) 437-3211
<http://www.csuci.edu/universityoutreach>

The University Outreach program motivates and informs K-8 students of postsecondary educational options and serves to create a college-going culture in Ventura County. There are five initiatives within University Outreach including:

- Pathway to College
- Leaders in Education Awareness Program (LEAP)
- COMM-Unity 101
- Parent Institute for Quality Education
- CI Rep Visit Program

Pathway to College

The Pathway to College campus visit program is hosted by CI student volunteers and serves K-8th grade students at CI every Friday during the academic year from 9:30 a.m. to 1:30 p.m. The four-hour program consists of a "How to Get to College" presentation, CI student panel and campus tour, and includes fun exercises to help students retain what they learn throughout the day. This program serves thousands of students each year and helps begin the college planning conversation between students and their parents.

Leaders in Education Awareness Program (LEAP)

Ten CI student volunteers are selected each semester to facilitate the Pathway to College campus visit program. The following points describe the mission of LEAP:

- To effectively communicate the public and private benefits of higher education to the constituents of Ventura County
- To educate students about social justice in education
- To train students on how to deliver an effective presentation geared toward K-8th grade students
- To become a student leader on the CI campus and a role model for the community

COMM-Unity 101

COMM-Unity 101 provides 6th-8th grade students with the opportunity to engage in a 30-minute classroom presentation about "How to Get to College" followed by a student panel. The unique aspect of this program is that each presentation is delivered by a team of CI students as their final project for their Communication 101 course. The topics covered include:

- The A-G College Entrance Requirements
- The Four Systems of Higher Education in California
- SAT/ACT College Entrance Exams
- FAFSA and Financial Aid

In addition, participating classes will be presented with a certificate of completion and have an opportunity to sign a document symbolizing their commitment to pursue higher education.

Parent Institute for Quality Education (PIQE)

The CSU and the Parent Institute for Quality Education (PIQE) have collaborated to provide local area parents the opportunity to learn how to support their child through his/her educational journey. PIQE provides a nine-week training program facilitated by trainers in five Ventura County schools each semester.

CI Rep Visit Program

CI Rep visits are conducted bi-weekly to elementary and middle schools in Ventura County in an effort to provide additional opportunities for outreach. During the CI Rep Visit Program, students are exposed to a "How to Get to College" presentation followed by a question and answer session.

Leadership, Career and Health

Bell Tower Building 1858
(805) 437-8511
Fax: (805) 437-3211

Leadership, Career and Health (LCH) highlights the development of students through co-curricular education, provides leadership opportunities for students, oversees Campus Recreation, and is directly responsible for a variety of exciting co-curricular activities and events. LCH also provides assistance and direction for the implementation, growth and development of all new and continuing student clubs and organizations. In addition to increasing the vitality and culture of the campus, student clubs and organizations provide leadership and community service opportunities and foster interest and education in a variety of areas ranging from sports to politics. Students interested in leadership opportunities and who want to get involved with a club or organization, or just want to find out what is happening on campus, should stop by the LCH office.

Campus Recreation

Recreation Center (Arroyo Hall)
(805) 437-8902
Fax: (805) 437-3211
<http://www.csuci.edu/recreation>

Campus Recreation seeks to promote wellness and healthy lifestyles throughout the campus community. Campus Recreation assists students with balancing the demands of academic pursuits with the benefits of "wellness" through physical fitness,

education, competition and recreation. Programming and activities in the following eight categories are provided by Campus Recreation: Intramural Sports, Informal Recreation, Sports Clubs, Instructional Programs, Health and Fitness, Waterfront, Outdoor Adventures and Special Events. Campus Recreation seeks to achieve the following aims:

- Educate students and empower them with knowledge of the benefits of leading an active and healthy lifestyle.
- Promote personal well-being through programs and services that strengthen the physical and mental health of students, faculty and staff.
- Offer skill development workshops and clinics in collaboration with various sport clubs and local, official sports associations to assist students in developing a thorough understanding of a particular activity.

Career Development Services

Career Development Center
Bell Tower Building, Office 2705
(805) 437-3270
Fax: (805) 437-8899
<http://www.csuci.edu/careerdevelopment>

The purpose of Career Development Services is to assist students and alumni through all phases of their career development; provide leadership to the institution on career development topics; and develop positive relationships with employers and external constituencies. Students are strongly encouraged to begin developing their personal career path, as well as to start building their Co-curricular Portfolio, during their freshman year. However, students at any stage of career development may receive assistance with taking the next step towards a satisfying and rewarding career. Career exploration, planning and job preparation resources include:

- Computer-assisted career guidance/research (EUREKA and Career Cruising)
- One-on-one career counseling
- Co-curricular Portfolio development
- Career Resource Library
- Career development workshops (e.g. Résumé Writing, Interview Strategies, Dress for Success)
- Internship opportunities
- Résumé development
- Career and graduate school fairs
- Volunteer opportunities
- Student employment

Personal Counseling Services

Student Health and Counseling Center, Yuba Hall
San Luis Avenue (behind Sage Hall)
(805) 437-2088
Fax: (805) 437-8829
<http://www.csuci.edu/students/personalcounsel.htm>

Personal Counseling Services (PCS) provides high quality, confidential, short-term counseling free of charge to students. The counseling staff is committed to helping students develop their maximum potential while pursuing their educational and personal goals.

Most PCS services are offered on an appointment basis, but situations arise that require immediate or same day attention. You do not need an appointment if you have an urgent matter. Such circumstances may include, but are not necessarily limited to:

- Extreme anxiety or panic
- Extreme sadness
- Death of a friend or loved one
- Thoughts of self-harm
- Thoughts of harming someone else
- Experiencing a traumatic event
- Having odd or intrusive thoughts

If you have an urgent situation, call PCS at (805) 437-2088 or come to the Student Health and Counseling Center. If you are on campus and need assistance after PCS office hours or on weekends, please call University Police at (805) 437-8444. When not on campus, call 911 or have a family member or friend take you to a local emergency room or urgent care clinic.

Counseling services include individual and group counseling. Students seek counseling for a wide range of concerns, including:

- Getting along with roommates
- Relationships
- Self-image and self-esteem
- Depression
- Anxiety
- Alcohol and drug concerns
- Self-injury
- Major direction in college
- Recovering from abuse or assault
- Body image
- Eating disorders
- Sexuality
- Sexual orientation
- Grief and loss
- Living with a disability

When brief counseling is not sufficient, referral assistance to community mental health services and providers is available.

In addition, PCS provides a variety of psycho educational presentations, workshops and coaching groups to assist students with successfully addressing the challenges of college life. Topics include:

- Test anxiety management
- Time management
- Surviving and thriving with ADD
- Stress management
- Adjusting to college life

PCS works with Disability Resource Programs to consult with students with psychological disabilities and AD/HD to develop strategies to reduce impairment from a disabling condition.

Student Health Services

Student Health and Counseling Center, Yuba Hall
San Luis Avenue (behind Sage Hall)
(805) 437-8828
Fax: (805) 437-8829
<http://www.csuci.edu/studenthealth>

The purpose of Student Health Services is to promote good physical and emotional health. Emphasis is placed on the prevention of illness through education. All regularly enrolled students are offered basic health services paid through their student fees. There is no charge to see a physician or other medical provider. Additional fees may be charged for some immunizations, outside lab services, and x-rays, if needed. Health services available at the Student Health and Counseling Center (SHCC) are similar to those provided by your family physician including care for colds, cuts, sprains, infections and flu. Services are comprised of the following:

- Diagnosis and treatment of acute illness and injuries
- Physical examinations
- Family planning, including the state-sponsored Family PACT program
- Pap smears
- Immunizations
- TB testing
- HIV testing
- STD screening and treatment
- Pregnancy testing
- Smoking cessation
- Mental health (in conjunction with Personal Counseling Services)
- Health education programs
- Student health advisory board

Community Medical Clinics

When the SHCC is closed or a student is unable to get to campus, basic health care services are available at no cost at any of the nine Ventura County Medical Clinics listed below. Students must present their student identification card to be seen. (Preferred sites most familiar with CI students are noted with an *.):

Magnolia Family Medical Center*
2240 E. Gonzales Road #100
Oxnard: (805) 981-5151
Urgent Care: (805) 981-5181

Moorpark Family Care Center*
35 West Los Angeles Ave.
Moorpark: (805) 529-4624

Las Islas Family Medical Group (Clinic)*
2400 South "C" Street
Oxnard: (805) 240-7000

Las Islas Family Medical Group
325 W. Channel Islands Blvd.
Oxnard:
Urgent Care: (805) 483-0198

Las Posas Family Medical Group*
3801 Las Posas Road #214
Camarillo: (805) 437-0900

West Ventura Medical Clinic
133 West Santa Clara Street
Ventura: (805) 641-5600
Urgent Care: (805) 641-5620

Conejo Valley Family Medical Group
223 E. Thousand Oaks Blvd., #102
Thousand Oaks: (805) 370-0600

Fillmore Medical Clinic
828 Ventura Street
Fillmore: (805) 524-2000
Urgent Care: (805) 524-8604

Santa Paula Medical Clinic
1334 East Main Street
Santa Paula: (805) 933-1122

Sierra Vista Family Medical Clinic
4531 Alamo Street
Simi Valley: (805) 520-3248

*Preferred sites (Most familiar with CI students)

Student Health Insurance

Students are strongly encouraged to have health insurance that covers services beyond the scope of what Student Health Services provides. Information on low cost insurance policies designed especially for students may be obtained from Student Life, the Student Health and Counseling Center, or the website www.csuhealthlink.com.

Immunization Requirements

Entering CSU students are required to present proof of the following immunizations to the CSU campus that they will be attending before the beginning of their first term of enrollment (these are not admission requirements, but shall be required of students as conditions of enrollment in the CSU):

Measles and Rubella

All new and readmitted students born after January 1, 1957 must provide proof of immunization against measles and rubella prior to enrollment. Submit medical documentation to Student Health Services to verify both vaccinations were received since age one or obtain the vaccination at an additional charge through the SHCC.

Hepatitis B

All new students who will be 18 years of age or younger at the start of their first term at a CSU campus must provide proof of full immunization against Hepatitis B before enrolling. Full immunization against Hepatitis B consists of three timed doses of vaccine over a minimum of four to six months. If you need further details or have special circumstances, please consult Student Health Services at (805) 437-8828.

Meningococcus

Meningococcal vaccine is not required; however, each incoming student who will reside in on-campus housing will be required to return a form to the Housing and Residential Education (HRE) office verifying that he or she has received information about meningococcal disease and the availability of a vaccine to prevent one from contracting it. Each student must also indicate on the form whether he or she has chosen to receive the vaccination or not. This form is available at the HRE office, SHCC or online through the CI website. Student Health Services provides the meningococcal vaccine for an additional fee.

**Students enrolled in a California public middle school or high school after July 1, 1999 will have satisfied this requirement.

Student Leadership Programs

Student Engagement and Applied Leadership (SEAL) Center
Bell Tower Building 1538
(805) 437-3356
Fax: (805) 437-3529
<http://www.csuci.edu/studentleadership>

Student Leadership Programs (SLP), within the Leadership, Career and Health office, promotes leadership, experiential and service learning, and student involvement as integral aspects of the university experience. Supporting CI's mission, SLP fosters the development of student leaders to prepare them to serve as ethical, responsive and skilled leaders in our multicultural society. SLP is based on the premise that leadership is a process whereby individuals can learn and develop leadership skills. The three components of SLP are: student clubs and organizations, the Student Engagement and Applied Leadership (S.E.A.L.) Center and the CI Leadership Certificate Program. Clubs and organizations are established to meet an unmet need on campus. Members of student clubs/organizations design and implement programs, events and activities which support and enrich the goals of CI's educational mission. The S.E.A.L. Center is a location on campus that serves as the nexus of information for leaders and involvement on campus. Through the S.E.A.L. Center, students may receive information about leadership skills development, involvement opportunities, club/organizational logistical assistance and information about the other programs offered by SLP (e.g., the annual Back to Basics Leadership Retreat). The CI Leadership Certificate Program is currently under development but will feature a multi-phase leadership program for students to navigate and receive a formal certification of completion from the Division of Student Affairs.